



To be submitted to the Council at its meeting on 16<sup>th</sup> December 2021

## **STANDARDS AND ADJUDICATION COMMITTEE**

**22<sup>nd</sup> September 2021 at 9.30 a.m.**

**Present:** Councillor Cairns (in the Chair)  
Councillors Brasted, Brookes, Callison, Dawkins, Green, Harness  
(substitute for K. Swinburn), Patrick and Parkinson (substitute for Croft).

### **Officers in attendance:**

- Eve Richardson-Smith (Legal Team Manager and Deputy Monitoring Officer)
- Paul Windley (Democratic and Scrutiny Team Manager)

### **SA.1 APPOINTMENT OF THE CHAIRMAN AND DEPUTY CHAIRMAN**

It was noted that at the Annual General Meeting of the Council held on 27th May, 2021, Councillor K. Swinburn had been appointed the Chair and Councillor Cairns the Deputy Chair of the Standards and Adjudication Committee for the ensuing Municipal Year.

### **SA.2 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Croft and K. Swinburn.

### **SA.3 DECLARATIONS OF INTEREST**

There were no declarations of interest received in respect of any item on the agenda for this meeting.

### **SA.4 STANDARDS AND ADJUDICATION COMMITTEE ANNUAL REPORT**

The committee considered a report from the Monitoring Officer, presenting the annual Standards and Adjudication Committee report.

The committee requested clarification of the role of the Independent Person and how evidence was considered by the Referrals Panel when assessing alleged breaches of the Code of Conduct.

Officers present responded and, although corroborating evidence could be established during any investigation, it was advised that as much evidence as possible should be provided when submitting the complaint.

RESOLVED –

1. That the Standards and Adjudication Committee Annual Report be approved.
2. That a report on the Local Government Association's Model Code of Conduct be submitted to the next meeting of this committee.

There being no further business, the Chair declared the meeting closed at 9.43 a.m.