

**NOTE THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE  
NEXT MEETING OF THIS COMMITTEE**

## **TOWN AND PARISH COUNCILS' LIAISON COMMITTEE**

**26<sup>th</sup> January 2023**

Present: Councillor Hasthorpe (in the Chair)  
Councillors Hudson, Pettigrew, Shreeve and S Swinburn

G Baker	New Waltham Parish Council
J Bratton	Barnoldby Le Beck Parish Council
F Chapman	Barnoldby Le Beck Parish Council
T Crofts	Stallingborough Parish Council
K Kiddle-Bailey	Waltham Parish Council
L Mumby	Waltham Parish Council
D Raper	New Waltham Parish Council
M Reed	Stallingborough Parish Council
D Spreadborough	Healing Parish Council
V Turner	Bradley Parish Council

Also in attendance:

Kathy Peers	Parish Clerk – Humberston, Healing and Stallingborough Parish Councils
J Dawson	Parish Clerk – Bradley Parish Council
PC Danielle Drake	Humberside Police
Insp Tom Stevens	Humberside Police
Councillor Shepherd	Portfolio Holder Safer and Stronger Communities – North East Lincolnshire Council
Guy Lonsdale	Deputy Section 151 Officer – North East Lincolnshire Council
Paul Thorpe	Operations Director – Equans
Anthony Snell	Transport and Traffic Manager - Equans
Eve Richardson-Smith	Service Manager – Consultancy (Law and Assets) – North East Lincolnshire Council
Paul Windley	Democratic and Scrutiny Team Manager

### **LM.23 APOLOGIES FOR ABSENCE**

Apologies for absence from this meeting were received from Councillor Fieldgate (Healing Parish Council), Councillor Dawkins (North East Lincolnshire Council) and Councillor Gale (Immingham Town Council).

## **LM.24      DECLARATIONS OF INTEREST**

There were no declarations of interest by any Committee Member in respect of items on the agenda for this meeting.

## **LM.25      MINUTES**

The minutes of the Town and Parish Council Liaison Committee held on 27<sup>th</sup> October 2022 were approved as a correct record.

## **LM.26      COMMITTEE ACTION PLAN**

The committee received an update on the action plan for the Town and Parish Council Liaison Committee.

It was noted that the working group had met to review the current Town and Parish Charter and had made some suggested amendments. These amendments were currently being made with a view to being reported back to this committee at its next meeting.

It was further noted that the requested item on public rights of way was now being followed up via ERNLLCA and therefore could be removed from the action plan.

RESOLVED – That the action plan and the updates above be noted.

## **LM.27      POLICING PLANS**

The committee received an update from Humberside Police on policing plans.

Insp Stevens reported on efforts being made to increase engagement with parish councils as the police were keen to get a feel for the issues being faced within communities. Officers will attend all parish council meetings subject to any exceptional circumstances. Rural crime was a priority and Insp Stevens felt that a good intelligence profile was being developed.

In response to a query about the level of engagement, Councillor Pettigrew felt that attendance at parish council was dis-jointed as officers were often called out to incidents. He also felt that it would be useful to receive updates on actions being taken.

Insp Stevens urged parish councils to liaise with their community officers to ensure a consistent approach was being taken.

Councillor Shepherd encouraged parish councillors to register for 'My Community Alerts' to receive updates on actions being taken by the police.

## **LM.28 BUDGET, FINANCE AND COMMISSIONING PLAN 2023/24 – 2025/26**

The committee received a report from the Portfolio Holder for Finance, Resources and Assets outlining how the Council plans to deliver its agreed financial strategy over the coming three-year period.

Councillor Baker was disappointed to see a proposed reduction to the phone and ride service.

Councillor Swinburn noted that this was a draft proposal and looked to maintain the same level of service but with a reduced number of buses.

Mr Thorpe added that passenger numbers over the last five years had been reviewed and there were a lot of single passenger journeys. Potentially there were many service users who could use public transport and therefore eligibility criteria could be introduced.

Councillor Baker referred to a potential option to reduce car parking charges to encourage visitors to town centres, although this had not been included within the budget proposals.

Councillor Swinburn responded that car parking charges were currently under review and this would be reported to a future meeting of Cabinet.

Councillor Baker enquired about actions being taken to improve the position with children's services.

Councillor Shreeve updated on the position with 'front door' services, which were being reviewed to ensure that children were being appropriately placed.

Councillor Chapman enquired about public engagement on the budget proposals.

Councillor Shreeve noted that the proposals were in the public domain and open to engagement for the rest of this week. He added that he was happy to discuss any significant proposals beyond that.

RESOLVED – That the report be noted.

## **LM.29 PUBLIC SPACE CCTV**

The committee received a verbal update on the next phase of the Public Space CCTV project including potential links to parish CCTV systems.

Councillor Shepherd explained the benefits of the new system, including the ability to place cameras in parks, open spaces and the far

reaches of the Borough. He invited parish councils to visit the control room so that they could see what could be available to them. A tannoy system was incorporated within the project for use in areas such as the foreshore and it was possible to add in additional cameras, including those situated within town and parish areas. The cameras were being utilised to resolve parking issues outside schools and fly tipping.

Mr Thorpe added that the new cameras were digital and therefore provided better quality images. The next phase of the project involved discussions with parish councils around what they would like to see and he urged parish councils to make contact if they wanted support to install a camera system.

Councillor Turner enquired about the existing system within Bradley village. Mr Thorpe explained that existing arrangements remained in place but there was an offer to bring it into the new system.

Councillor Crofts enquired about the use of covert cameras and whether deployment was led by crime data. Councillor Shepherd that persistent issues could be reported direct to regulatory services at North East Lincolnshire Council. He added that officers had to be trained to be able to view material and this would include police officers being able to view in a police station as part of phase two of the project.

Councillor Bratton felt that the cameras could be of benefit in tackling rural crime in Barnoldby Le Beck. Councillor Shepherd noted the intention to visit parish councils at their request to help solve individual problems through the potential use of rapid deployment cameras. Mr Thorpe added that cameras may not be the solution for every problem and he asked Councillor Bratton to contact him to further discuss this.

Councillor Mumby enquired about support from the Magistrates Court. Councillor Shepherd noted his frustration with taking cases against persistent offenders to court, at significant expense, and not always getting the support they hoped for.

RESOLVED – That the update be noted.

## **LM.30 MODEL CODE OF CONDUCT**

The committee received report setting out the Local Government Association's Model Code of Conduct for Elected Members, recently adopted by North East Lincolnshire Council and advised for adoption by town, village and parish councils.

Ms Richardson Smith introduced the report and explained that the intention behind the new Code was to adopt the same across all councils in the Borough. She was happy to visit individual parish councils to discuss the Code in more detail and provide assistance with training.

RESOLVED – That the report be noted and that Town, Village and Parish Councils contact the Democratic and Scrutiny Team Manager to confirm adoption of the model Code of Conduct as appropriate.

## **LM.31 HIGHWAYS/TRAFFIC UPDATE**

The committee received an update on highways/traffic matters.

Mr Snell noted that a report on providing a 20mph safety zone around the nursery school in Great Coates was due to be considered by the portfolio holder in April 2023. A traffic regulation order for clearway restrictions in Stallingborough and Immingham was expected to be operational from February 2023. A no waiting at any time order covering a number of smaller junctions was also being progressed. Work to install a bus shelter in Laceby was due to be completed by the end of February 2023. Mr Snell also reported that speed data was due to be requested from Safer Roads Humber to allow an assessment of works required and he would be in touch with parish councils over the next few weeks to receive feedback. The Local Transport Plan was due to be reviewed by Cabinet and this would set out the programme for the year ahead. Mr Snell encouraged parish councils to feedback information to their ward councillors via the ward sponsor scheme and officers would then do their best to find a solution to the issue.

Councillor Baker raised concerns about the delay with establishing a clearway on Station Road, covering New Waltham and Waltham. Mr Thorpe acknowledged the concerns but noted that the situation was being monitored. An option to introduce a car park opposite the Toll Bar Academy was being reviewed and the outcome was expected to influence the need for a clearway.

Councillor Raper enquired about visibility of parking enforcement officers. Mr Thorpe noted that this was a limited resource operating on a shift basis but they do travel around and patrol all areas of the Borough.

Councillor Hasthorpe enquired about cleaning of road signs covered by moss. Mr Thorpe responded that funding had been allocated within the budget to clean such signs and this would be rolled out.

Councillor Bratton enquired about plans to progress the 40mph zone in Barnoldby Le Beck. The Chair advised Councillor Bratton to progress this matter through the ward councillors.

RESOLVED – That the update be noted.

## **LM.32 MEMBER DEVELOPMENT UPDATE**

Councillor Pettigrew enquired whether there were any plans to roll out planning training provided by North East Lincolnshire Council to town and parish councils. Mr Windley noted that this would be picked up as part of the induction programme to be implemented post-elections in May 2023.

## **LM.33 REFERRALS TO SCRUTINY**

There were no matters referred to scrutiny.

There being no further business, the Chair closed the meeting at 8.13 pm.