

FRESHNEY PLACE CABINET COMMITTEE

DATE	20 th December 2022
REPORT OF	Cllr P Jackson - Leader and Portfolio Holder for Economy, Net Zero, Skills and Housing
RESPONSIBLE OFFICER	The Monitoring Officer
SUBJECT	Adoption of Terms of Reference
STATUS	Report and Appendix: Open
FORWARD PLAN REF NO.	Not applicable

CONTRIBUTION TO OUR AIMS

Good governance arrangements contribute directly to the achievement of the Council's strategic aims.

EXECUTIVE SUMMARY

Pursuant to a report to Cabinet (19th October 2022) creating the Freshney Place Cabinet Sub Committee, a report setting out the terms of reference for the sub-committee.

RECOMMENDATIONS

It is recommended that the Sub Committee:

1. Considers and adopts the Terms of Reference set out in the appendix to this report.

REASONS FOR DECISION

To ensure that the sub committee's governance and administrative arrangements are fit for purpose and consistent with the principles set out in the report to Cabinet of 19th October 2022.

1. BACKGROUND AND ISSUES

- 1.1 This is a decision-making forum and sub-committee of the Council's executive function. It is a matter of good governance that it's terms of reference be transparent.
- 1.2 The annexed terms of reference set out how the sub-committee will operate. Such terms are consistent with established constitutional mechanisms.
- 1.3 The sub committee is charged with dealing with the strategic aspects of how Freshney Place fits in with the wider Place strategies and agendas and it will also have responsibility for dealing with key decisions arising.
- 1.4 Strategy falling within the Local Policy Framework will remain the remit of Full Council. As set out in the attached terms, it is envisaged that the Council's Audit and Governance Committee are reported to on an annual basis to look at governance arrangements of the sub-committee and the operational

performance shall be reported to the Economy Scrutiny Panel.

2. RISKS AND OPPORTUNITIES

The formal adoption of terms of reference is an aspect of good governance. These are intended to be regularly reviewed to ensure that they remain fit for purpose.

3. OTHER OPTIONS CONSIDERED

Options other than transparency around the terms of reference have not been considered.

4. REPUTATION AND COMMUNICATIONS CONSIDERATIONS

The subject matter of this report supports the continued good governance of the Council.

5. FINANCIAL CONSIDERATIONS

There are no financial considerations to be taken into account as a result of the recommendations within this report.

6. CHILDREN AND YOUNG PEOPLE IMPLICATIONS

There are no implications for children and young people arising from the recommendations within this report.

7. CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS

There are no climate change or environmental implications arising from the recommendations within this report.

8. CONSULTATION WITH SCRUTINY

Not applicable

9. FINANCIAL IMPLICATIONS

As stated above, there are no financial implications arising directly from the recommendations in this report.

10. LEGAL IMPLICATIONS

There are no legal implications immediately arising out of the above save the support of transparent governance arrangements.

11. HUMAN RESOURCES IMPLICATIONS

There are no direct human resources implications arising from the recommendations in this report.

12. WARD IMPLICATIONS

The Council's governance arrangements impact on all wards. Freshney Place falls within the West Marsh ward.

13. BACKGROUND PAPERS

13.1. The Constitution

13.2. Cabinet report of 19th October 2022.

14. CONTACT OFFICER(S)

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